

## WLA Board Committee

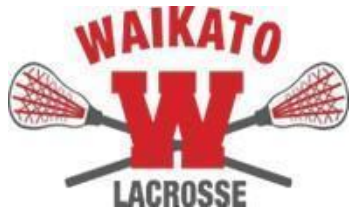
### Monthly Meeting AGENDA

<b>Date:</b>	Thursday, 19 October 2023
<b>Start Time:</b>	6:00 PM
<b>Location:</b>	Tamahere Community Hall

<b>Attendees:</b>	Will Ormsby (Chairman), Tash Singh (WLA Co-ordinator), Leon Green (President), Carolyn Nicholson, Maree Hill (Treasurer), Michael Smith, Penny Cox, Moshe Malal, Jules Rettkowicz (Secretary)
<b>Apologies:</b>	Will Chisholm Paula Harvey

Action Point / Item / Topic		
Committee Administration:		Responsibility
1	Confirmation of attendance and apologies	All Committee
2	Operating exec & League Coordinator update	Tash Singh
3	Confirmation of previous minutes:	All Committee
4	Treasurer report: <ul style="list-style-type: none"> <li>Outstanding payments report to be reviewed and approved by email</li> <li>Uniforms \$30 and administrative \$100 costs for Aussie tournament</li> <li>Uniforms \$10 and administrative \$50 costs for Aussie tournament</li> </ul>	Maree Hill
5	Received Correspondence: N/A	All Committee
Actions from Previous Meeting		
6	Set dates for meetings as 3 <sup>rd</sup> Thursday every month – <ul style="list-style-type: none"> <li>In the event that anyone can't make the meetings we can run via zoom</li> </ul>	Secretary
7	New board members to organise transfer of emails & access to WLA Google email and drives	All Committee
8	Signatories for bank accounts to be updated	Maree Hill
9	Scanning of financial paperwork and storage on a drive/cloud to eliminate possibility of being lost/destroyed	Joelene Maree Julie R
		All Committee
Items for Discussion		
11	Tash Singh approval to continue as WLA League Coordinator	
12	Friends of WLA: <ul style="list-style-type: none"> <li>Tasks, format, communication, sign-up</li> </ul>	All committee

13	Dates of future committee meetings - proposed <ul style="list-style-type: none"> <li>16 November 2023 (hall), 21 December 2023, 18 January 2024</li> </ul>	All committee
14	Conflicts of interest by board members	
15	NZL Board Representatives request feedback on what they should take to NZL at next meeting	
16	Handover from Moshe:	
<b>ACTIONS AND UPDATES</b>		
17	<p>Operations and League Coordinator report:</p> <ul style="list-style-type: none"> <li>Eligibility for coaching and U18 potential clash</li> <li>Need coaches for senior team men/womens &amp; U18 girls</li> <li>Any clashes will be avoided by tournament taking priority over NZ squad, new policy by NZLA Operation Manager</li> <li>Any questions to be put to WLF Co-ordinator</li> </ul> <p>U15s tournament</p> <ul style="list-style-type: none"> <li>Feedback from coaches felt too challenged at times, but supported by Tash/Leon</li> <li>Future tournaments to hold back if coaches aren't suitable</li> <li>Well organised prior to leaving</li> <li>Ages of coaches 19 approx.</li> <li>Clarification of roles and responsibilities for coaches, managers and players</li> <li>Long tournament</li> <li>Individual feedback on coaches had potential, need further experience</li> <li>Coaches/players age gap review</li> <li>All reps team to supply t-shirt/pair socks WLA</li> </ul> <p>Lacrosse Development</p> <ul style="list-style-type: none"> <li>Mike Fredrikson will share his model</li> <li>1 Hamilton school, Putaruru/Fraser coming back in</li> <li>Anya Keys assisting</li> <li>TA will run a similar programme</li> <li>approach clubs to run 'a have a go' sessions</li> <li>only assistance required is a manager</li> <li>reaching out to schools in T4</li> <li>Current gear sufficient to make another set in locker</li> </ul> <p>Medals</p> <ul style="list-style-type: none"> <li>Ordering of medals</li> <li>Cost of medals to be finalised with quotes</li> <li>Sport Waikato clarified cost jump to cover team registration and the fee being set at the same rate for a long period</li> </ul>	
18	<p>Non-registered clubs:</p> <ul style="list-style-type: none"> <li>For non-registered clubs they should send an email to the board and request to be a registered member</li> <li>approved subject to receiving an email, must include detail of where clubs are based, Person in charge</li> </ul>	
<b>Any other business</b>		
19	<p><b>Next Meeting:</b></p> <ul style="list-style-type: none"> <li>Thursday, 16 November 2023 @ 6:30 PM (NZDT) at Tamahere Community Hall</li> </ul>	



## WLA Board Committee

### Monthly Meeting MINUTES

<b>Date:</b>	Thursday, 19 October 2023
<b>Start Time:</b>	6:30 PM (NZDT) CLOSED at 10:45 PM
<b>Location:</b>	Tamahere Community Hall

<b>Attendees:</b>	Will Ormsby (Chairman), Tash Singh (WLA Co-ordinator), Leon Green (President), Carolyn Nicholson, Maree Hill (Treasurer), Michael Smith, Penny Cox, Moshe Malal, Jules Rettkowicz (Secretary) arrived at 6.35pm
<b>Apologies:</b>	Will Chisholm Paula Harvey

Action Point / Item / Topic		
Committee Administration:		Responsibility
1	Confirmation of attendance and apologies	All Committee
2	Operating exec & League Coordinator update	Tash Singh
3	Confirmation of previous minutes: move MH, CN	All Committee
4	Treasurer report: <ul style="list-style-type: none"> <li>Outstanding payments report to be reviewed and approved by email (moved by LG, CN)</li> <li>Uniforms \$30 and administrative \$100 costs for Aussie tournament (moved by WO, MH)</li> <li>Uniforms \$10 and administrative \$50 costs for Aussie tournament (moved by LG, WO)</li> <li>In future charge a trial fee, nominal fee of \$5 begin in 2024 Senior Mens/Womens</li> </ul>	Maree Hill
5	Received Correspondence: N/A	All Committee
Actions from Previous Meeting		
6	Set dates for meetings as 3 <sup>rd</sup> Thursday every month – <ul style="list-style-type: none"> <li>In the event that anyone can't make the meetings we can run via zoom</li> </ul>	Secretary
7	New board members to organise transfer of emails & access to WLA Google email and drives <ul style="list-style-type: none"> <li>Joelene to handover to Maree</li> <li>Leon to organise accounts, emails</li> <li>Moshe to organise google drive</li> </ul>	All Committee
8	Signatories for bank accounts to be updated <ul style="list-style-type: none"> <li>5 bank accounts</li> <li>1 account with 2 approvers</li> <li>Minute every purchase</li> <li>IRD to be provided the names of the: Chair, Treasurer, Secretary</li> <li>Maree Hill, Carolyn Nicholson, Will Ormsby to be added as signatories</li> <li>Removing Joelene Mayall, Michael Smith, Moshe Malal</li> </ul>	Maree Hill

9	Scanning of financial paperwork and storage on a drive/cloud to eliminate possibility of being lost/destroyed	Joelene Maree Julie R
10	Waikato Open U15 Boys Tournament - <ul style="list-style-type: none"> <li>• 24 &amp; 25 November</li> <li>• Minimum age 13 as of tournament</li> <li>• Max age 16 in 2023</li> <li>• Games to be 10 minute halves, 6 v 6</li> <li>• Cost of \$80 per player</li> <li>• Minimum of 4 games</li> </ul> To be confirmed with Will C whether this is an exhibition game	All Committee
<b>Items for Discussion</b>		
11	Tash Singh approval to continue as WLA League Coordinator - <i>completed at AGM</i>	
12	Friends of WLA: <ul style="list-style-type: none"> <li>• Tasks, format, communication, sign-up</li> </ul>	All committee
13	Dates of future committee meetings - <i>completed</i> <ul style="list-style-type: none"> <li>• 16 November 2023 (hall), 21 December 2023, 18 January 2024</li> </ul>	All committee
14	Conflicts of interest by board members Conflict of Interest – Waikato Lacrosse Association Board 2023-2024  Michael Smith - <ul style="list-style-type: none"> <li>• Board Member</li> <li>• Player (Te Awamutu Sports)</li> <li>• Coach (Te Awamutu College)</li> <li>• Life Member Waikato Lacrosse Association</li> </ul> Leon Green - <ul style="list-style-type: none"> <li>• President</li> <li>• Players (Te Awamutu Sports)</li> <li>• Committee Member (Te Awamutu Sports)</li> <li>• Coach (Te Awamutu College)</li> </ul> Penny Cox - <ul style="list-style-type: none"> <li>• Board Member</li> <li>• Teacher in Charge (Paeroa college)</li> <li>• Manager (Paeroa College)</li> <li>• Manager (Paeroa Morrinsville Club)</li> <li>• Child plays (Paeroa College &amp; Paeroa/Morrinsville Club)</li> </ul> Carolyn Nicholson - <ul style="list-style-type: none"> <li>• Board Member</li> <li>• Teacher in Charge (Morrinsville Intermediate)</li> <li>• Manager (Morrinsville College Premier)</li> <li>• President (Morrinsville Lacrosse Association)</li> <li>• Child plays (Morrinsville College 2023 &amp; Paeroa/Morrinsville Club)</li> <li>• Child Coaches (Morrinsville Intermediate 2023)</li> </ul> Jules Rettkowicz – <ul style="list-style-type: none"> <li>• Secretary</li> <li>• Manager (St Peters Premier)</li> <li>• Child plays (St Peters Premier and Te Awamutu Sports Club)</li> </ul> William Ormsby - <ul style="list-style-type: none"> <li>• Chairperson</li> <li>• Player (Te Awamutu Sport)</li> <li>• Manager (WLA U15 Boys)</li> <li>• Children play (Hamilton Boys High School x 2)</li> <li>• Child plays (Te Awamutu Sports Club)</li> <li>• Child Plays ( Matangi Club)</li> </ul>	

	<p>William Chisholm -</p> <ul style="list-style-type: none"> <li>• Board Member</li> <li>• Coach (Te Awamutu Sports)</li> <li>• Manager (Te Awamutu Sports)</li> <li>• Committee Member (Te Awamutu Sport)</li> <li>• Coach (WLA U15 Boys)</li> </ul> <p>Maree Hill -</p> <ul style="list-style-type: none"> <li>• Treasurer</li> <li>• Manager (Hillcrest High School Premier Team 2023)</li> <li>• Manager (WLA U18A NZ Tournament &amp; Australia Tournament 2023)</li> <li>• Child plays (Hillcrest High School 2023, WLA U18A 2023, WLA Senior Womens &amp; Suburbs Club)</li> </ul> <p>As at 19/10/2023, there are no business conflicts of any of the Board members in relation to the Waikato Lacrosse Association.</p>	
15	<p>NZL Board Representatives request feedback on what they should take to NZL at next meeting:</p> <p>Quarterly meetings with the members, alternatively delegates to attend the board meeting.</p> <ul style="list-style-type: none"> <li>• Remove interim voting rights.</li> <li>• Information about voting rights and update the tiers as it was determined before fee was charged</li> <li>• Discussion around the main goals from 2022</li> <li>• Membership fees</li> <li>• Officiating and Coaching - updates As it is a matter from the last AGM</li> <li>• Details about the complaints are mentioned in the operations report.</li> <li>• new national tournament</li> <li>• unable to substantiate what the fees would cover</li> <li>• Summary of complaints</li> <li>• Fee structure suits some members</li> <li>• Questions well covered</li> <li>• Insurance, request clarification on NZL policy</li> <li>• Development from NZL what do we need, a development programme, pathway for players/umpires, strategic goals for Olympics/World Cup/Festival, what is the benefit to us, sponsorship,</li> <li>• Fees, thought and strategy behind the cost</li> <li>• Sharing of tournament policy</li> <li>• Age has been clarified and brought in line with Australian guidelines</li> </ul>	
16	<p>Handover from Moshe:</p> <p>Governance committee not operational:</p> <ul style="list-style-type: none"> <li>• meetings become too long and not effective</li> <li>• on the sport, not in the sport</li> </ul> <p>Review roles and responsibilities:</p> <ul style="list-style-type: none"> <li>• workload justified having the league coordinator</li> <li>• when feasible introduce a special projects role with a men's focus</li> </ul> <p>Constitutions, policies &amp; bylaws:</p> <ul style="list-style-type: none"> <li>• updated by possibly a committee</li> <li>• reviewed annually</li> <li>• Suggestion of one policy reviewed monthly</li> <li>• bylaws need to be addressed</li> </ul> <p>Permanent location and relationship with council:</p> <ul style="list-style-type: none"> <li>• few options available</li> <li>• Leon to look at grant options</li> </ul> <p>Communications with our members and community</p> <ul style="list-style-type: none"> <li>• publish minutes and agenda</li> <li>• Increase participation in meetings</li> </ul>	

	<ul style="list-style-type: none"> <li>● look at facebook/insta/email/friendly manager as form of comms</li> </ul> <p>Audit/Review financials:</p> <ul style="list-style-type: none"> <li>● advantage for applying for grants</li> <li>● \$7500 for review</li> <li>● Will and Leon to apply for grant</li> </ul> <p>Friendly Manager:</p> <ul style="list-style-type: none"> <li>● Worth the cost</li> <li>● Needs to be better utilised</li> </ul> <p>Officiating and coaching:</p> <ul style="list-style-type: none"> <li>● Find a way to lead and rollout an officiating pathway and programme</li> <li>● Assessor or use Lead Umpires</li> <li>● Review remunerating Lead Umpires for the full day</li> <li>● Encourage older players to step up to coach younger players</li> </ul> <p>Operating Committee:</p> <ul style="list-style-type: none"> <li>● To be put together to avoid the jobs sitting with the board and becoming fatigued</li> </ul>	
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## ACTIONS AND UPDATES

17	<p>Operations and League Coordinator report:</p> <ul style="list-style-type: none"> <li>● Eligibility for coaching and U18 potential clash</li> <li>● Need coaches for senior team men/womens &amp; U18 girls</li> <li>● Any clashes will be avoided by tournament taking priority over NZ squad, new policy by NZLA Operation Manager</li> <li>● Any questions to be put to WLF Co-ordinator</li> </ul> <p>U15s tournament</p> <ul style="list-style-type: none"> <li>● Feedback from coaches felt undermined</li> <li>● Supported by Tash/Leon</li> <li>● Future tournaments to hold back if coaches aren't suitable</li> <li>● Well organised prior to leaving</li> <li>● Ages of coaches 19 approx.</li> <li>● Clarification of roles and responsibilities for coaches, managers and players</li> <li>● Long tournament</li> <li>● Individual feedback on coaches had potential, need further experience</li> <li>● Coaches/players age gap review</li> <li>● All reps team to supply t-shirt/pair socks WLA</li> </ul> <p>Lacrosse Development</p> <ul style="list-style-type: none"> <li>● Mike Fredrikson will share his model</li> <li>● 1 Hamilton school, Putaruru/Fraser coming back in</li> <li>● Anya Keys assisting</li> <li>● TA will run a similar programme</li> <li>● approach clubs to run 'a have a go' sessions</li> <li>● only assistance required is a manager</li> <li>● reaching out to schools in T4</li> <li>● Current gear sufficient to make another set in locker</li> </ul> <p>Medals</p> <ul style="list-style-type: none"> <li>● Ordering of medals</li> <li>● Cost of medals to be finalised with quotes</li> <li>● Sport Waikato clarified cost jump to cover team registration and the fee being set at the same rate for a long period</li> </ul>	
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18	<p>Non-registered clubs:</p> <ul style="list-style-type: none"> <li>● For non-registered clubs they should send an email to the board and request to be a registered member</li> <li>● approved subject to receiving an email, must include detail of where clubs are based, Person in charge</li> </ul>	
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## Any other business

19	<p><b>Next Meeting:</b></p> <ul style="list-style-type: none"> <li>● Thursday, 16 November 2023 @ 6:30 PM (NZDT) at Tamahere Community Hall</li> </ul>	
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