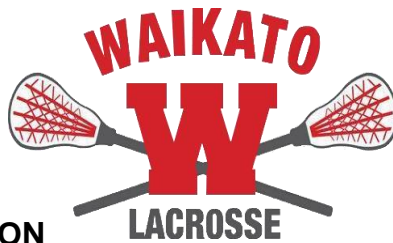


AGM AGENDA 2022

Waikato Lacrosse Association (WLA) – Annual General Meeting
Friday 29 September 2022, 6.30 pm start
VENUE : Tamahere Community Centre (upstairs meeting room) Devine Road

1. **Welcome and Opening Remarks** *Chairperson Aksel Bech*
2. **Confirmation of Members present, Apologies and Proxies**
3. **Confirmation of the Minutes**
 - a) **AGM 2021** *[No Minutes appear to be available]*
 - b) **SGM 15 November 2021**
4. **Business arising from previous Minutes**
5. **Report from Executive (President Michael Smith and Chair Aksel Bech)**
6. **Treasurer's Report (Joelean Mayall)**
 - a) **Presentation of Audited Accounts for year ending 31 May 2021**
 - b) **Presentation of Audited Accounts for year ending 31 May 2022**
 - c) **Comments on current year financials and draft Budget for 1 June 2023 to 31 May 2023**
7. **Matters FOR DECISION**
 - I **Amendment to WLA Constitution**
 - a) **Replace “duly audited” with “duly reviewed by a chartered accountant” in clause 6.4.4 ;**
and “properly audited” with “properly reviewed by a chartered accountant” in clause 8.2.1 ;
and replace “an Auditor” with “a chartered accountant to complete a review of WLA annual accounts” in clause 8.2.4
 - II **Appointment of Reviewer/Auditor of Financial Accounts**
 - III **Collection of NZL Affiliation fees on behalf of NZL:**
WLA accepts that Rep Players are required to pay the affiliation fees set by NZL and WLA will collect these on behalf of NZL
 - IV **WLA Affiliation fees -recommended to continue at \$0 per annum**
Discussion on Principles of Development contribution versus Affiliation fee



8. Matters FOR DISCUSSION

- a) Input on capital investment at Tamahere Park for storage facility
- b) Input on capital investment at Tamahere Park for artificial surface for goalie circles and possibly face-off circle
- c) Input on part-time admin/all-leagues co-ordinator as paid position
- d) District Committees as per “Governance Structure” 29 April 2020 *Have not been put in to place; if a District desires to do so then they should initiate with Executive Committee at that time*
- e) Operations Committee. *The past year the Operations Committee have functioned as a sub-committee of the Executive Committee (by appointment) rather than elected Board Members; it is recommended this approach be adopted for the coming year.*
- f) Recommendation that new Executive Committee review new Incorporated Societies Act 2022 & consequent changes required
- g) Registration for GST likely to be required

7. Election of Officers *(to commence their term at conclusion of AGM)*

- a) President
- b) Chairperson
- c) Secretary
- d) Treasurer
- e) Additional Officers (maximum of 8)

8. Motions or General Business

Nomination of Life Members by WLA Board *(to be voted by secret ballot)*

- a) Noting existing two Life Members of WLA Michael Smith & Ursula Johnson by prior resolutions
- b) Dean Forman
- c) William Chisholm

9. Close of Meeting

*** NOMINATIONS ARE REMAIN OPEN UNTIL THE VOTING COMMENCES:**

Position	Nominee	Nominated by	Seconded by
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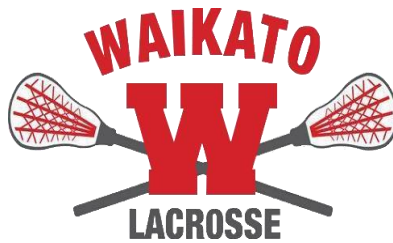
President

Chairperson

Secretary

Treasurer

Other Members (max. 8)



AGM MINUTES 2022

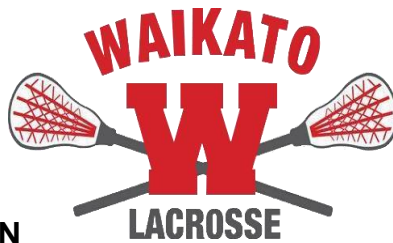
Waikato Lacrosse Association (WLA) – Annual General Meeting
Friday 29 September 2022, 6.30 pm start
VENUE : Tamahere Community Centre (upstairs meeting room) Devine Road

1. **Welcome and Opening Remarks** *Chairperson Aksel Bech*
2. **Confirmation of Members present, Apologies and Proxies:**
As per page 5
3. **Confirmation of the Minutes**
 - a) **AGM 2021** *[No Minutes appear to be available]*
 - b) **SGM 15 November 2021**
Moved: M Mahal
Second: J Muller
Passed
4. **Business arising from previous Minutes - Nil**
5. **Report from Executive (President Michael Smith and Chair Aksel Bech),**
Circulated prior to Meeting. Taken as read.
Accepted
6. **Treasurer's Report (Joelean Mayall)**
 - a) **Presentation of Audited Accounts for year ending 31 May 2021**
 - b) **Presentation of Audited Accounts for year ending 31 May 2022**
 - c) **Comments on current year financials and draft Budget for 1 June 2023 to 31 May 2023.**
 - d) **Over GST Limit, so registration for GST likely going forward.**
Accountant to be sorted. Approval of payments systems to be sorted as well.

U Johnson asked that it be noted, that the Representative Fees in the previous year Financial Reports 2020/2021, show that this covered the costs for both the Representative programme and the District Tournament, so all costs were covered.

J Mayall advised that the information given to the 2021/2022 Committee via Meeting Minutes and Financial Reports, had not been clear around this matter

No questions asked from the floor.

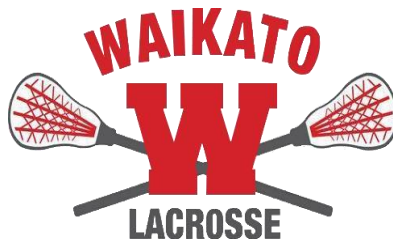


7. Matters FOR DECISION

- I Amendment to WLA Constitution**
- a) Replace “duly audited” with “duly reviewed by a chartered accountant” in clause 6.4.4 ;
and “properly audited” with “properly reviewed by a chartered accountant” in clause 8.2.1 ;
and replace “an Auditor” with “a chartered accountant to complete a review of WLA annual accounts” in clause 8.2.4
Moved: J Mayall
Second: A Bech
Passed
- II Appointment of Reviewer/Auditor of Financial Accounts**
Accounted 4, Cambridge (D Faville) to being asked and subject to J Mayall completing due diligence.
Moved: J Mayall
Second M Smith
Passed.
- III Collection of NZL Affiliation fees on behalf of NZL:**
WLA accepts that Rep Players are required to pay the affiliation fees set by NZL and WLA will collect these on behalf of NZL. However, WLA will not pay or chase any non payment on NZL behalf.
Moved: M Mahal
Second: C Nicholson
Passed
- IV WLA Affiliation fees -recommended to continue at \$0 per annum**
Discussion on Principles of Development contribution versus Affiliation fee
Moved: U Johnson
Second: M Smith
Passed

8. Matters FOR DISCUSSION

- a) Input on capital investment at Tamahere Park for storage facility
- b) Input on capital investment at Tamahere Park for artificial surface for goalie circles and possibly face-off circle
- c) Input on part-time admin/all-leagues co-ordinator as paid position
- d) District Committees as per “Governance Structure” 29 April 2020
Have not been put in to place; if a District desires to do so then they should initiate with Executive Committee at that time
- e) Operations Committee. *The past year the Operations Committee have functioned as a sub-committee of the Executive Committee (by appointment) rather than elected Board Members; it is recommended this approach be adopted for the coming year.*
- f) Recommendation that new Executive Committee review new



- g) **Incorporated Societies Act 2022 & consequent changes required
Registration for GST likely to be required**

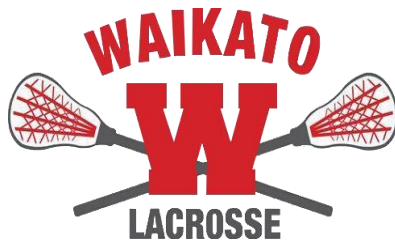
**No decision made at the time of the AGM Meeting. New
Committee to be this up going forward.**

7. **Election of Officers (*to commence their term at conclusion of AGM*)**
- a) **President – L Green**
 - b) **Chairperson – C Brown**
 - c) **Secretary – M Hill**
 - d) **Treasurer – J Mayall**
 - e) **Additional Officers - J Muller, M Mahal and C Nicholson**

8. **Motions or General Business - Nil**

Nomination of Life Members by WLA Board (*to be voted by secret ballot*)

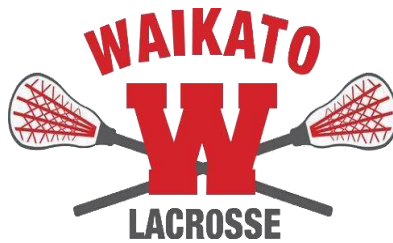
- a) **Noting existing two Life Members of WLA Michael Smith &
Ursula Johnson by prior resolutions**
 - b) **Dean Forman – Passed and accepted**
 - c) **William Chisholm – Passed and accepted**
9. **Close of Meeting – 8.15pm**



*** NOMINATIONS ARE REMAIN OPEN UNTIL THE VOTING COMMENCES:**

Position	Nominee	Nominated by	Seconded by
President	L Green	K Duncan	W Chisholm
Chairperson	C Brown	W Chisholm	M Smith
Secretary	M Hill	M Quintal	M Smith
Treasurer	J Mayall	M Quintal	S Quintal

Other Members (max. 8) – J Muller, M Mahal and C Nicholson



Members Present at AGM:

L Watkins – Sacred Heart

J Trumm – Sacred Heart

J Roberts – Matamata College, Matamata Intermediate and Hinuera

M Mahal – Rototuna Junior High School and Rototuna Senior High School

C Brown – Te Awamutu Marist

P Harvey – TVP and Cambridge Middle School

U Johnson – Paeroa College

M Gratwicke – TVP

M Quintal – Hillcrest High School

G Metcalfe – Kaipaki Phoenix

B McAvoy – Hamilton Dio

K Harris – Te Awamutu College

G Clarkin-Rush – Suburbs & Hillcrest High School

M Clarkin – Suburbs

M Rush – Suburbs

M Smith

M Hill

A Bech

J Muller

W Chisholm

L Green

Apologies:

C Walker – TVP

D Scott – STP

V Marshall – Morrinsville

H Cooke – Berkley Middle School

J Hansen – Berkley Middle School

R Ferrier – Hamilton Girls High School

S Forbes – Hamilton Girls High School

A Hawkins – Cambridge Middle School

C Tonks – Te Awamutu Intermediate

J Ellis – Te Awamutu Intermediate

P Kisling – Paeroa College

J Schilor – Cambridge High School

S Quintal – Kaipaki Phoenix

C Anders – Te Awamutu

M Samounty – NZ LAX

Proxie Votes:

R Ferrier – Hamilton Girls High School

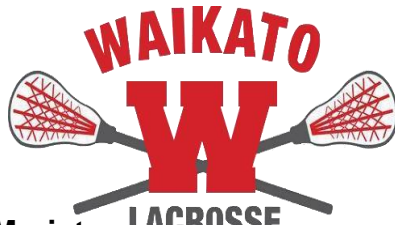
P Kisling – Paeroa

J Ellis – Te Awamutu Intermediate

C Tonks – Te Awamutu Intermediate

A Hawkins – Cambridge Middle School

S Forbes – Hamilton Girls High School



W Chisholm – Te Awamutu Marist

LACROSSE

Report to 2022 AGM from the Chair

Aksel Bech 29 September 2022

It has been a hectic year and I appreciate the opportunity to reflect on some of the highlights and learnings that it brought.

Your present WLA Executive Committee (WEC) stepped up at the Special General Meeting on the 15th of November 2021 -after an earlier AGM where no one stepped up for any role on the WEC and thus threatening any sanctioned play for the present year and without oversight of any club or school league nor any Rep seasons.

I think it is fair to say the WEC found running the WLA a tougher challenge than we might have hoped, faced also with the absence of sufficient Ops volunteers and antiquated support systems, making it difficult for those volunteers that do step up.

Finances

We do not have Minutes from the 2021 AGM available nor audited accounts so our Treasurer (Joelean Mayall) had the retrospectively work with the Auditor to complete this for the past financial year in order to maintain our Incorporated Societies status (a period where the present WEC were not in office) and then also complete the present 2022 year's audit in time for the AGM now (where we were in office for half the period only).

I would like to acknowledge the mammoth effort and significant time that Joelean has put in to her role -and with a new integrated system that back-ends to Xero, we trust much improved and automated accounting processes are now in place.

When reviewing the financials you will note that the present WEC attempted to break-even; basically we inherited with a healthy bank balance so felt the focus should be on getting players back on grass during and post-Covid rather than adding to the coffers. We achieved that (less the financial impact of the prior WEC's decisions to invest in the WLA trailer & run the U15 Girls Districts Comp fee-free).

Thanks

I also make special mention of Moshe who stepped up to fill the many gaps that were there without sufficient Ops volunteers, including Moshe supporting the Club-hosted league, his governance input at WEC on systems, IT management, social media platforms, policies and as an invaluable support to me as Chair.

I note with gratitude that when we unexpectedly and at short notice had two separate League co-ordinators resign for High School League and the Girls Rep programme, it was Moshe who stepped up to see these through.

Whilst more fell to coaches and managers than was ideal, the reality that nearly 100 U15 and U18 Rep players would have had their opportunity to compete cancelled had Moshe not stepped up and organised these -no small task.

Michael (Gandalf) was the face of WLA at many events as well as hands-on for the High School Boy's League; Gandalf embodies the spirit of volunteer commitment to Lacrosse and I am grateful he stepped up to the WEC as President for the past year.

I also acknowledge Joshua who on our WEC provided many useful insights as well as officiating oversight, and hands-on involvement as an official in the High School League and running U15 Boys Rep programme.

Key volunteers in Ops roles I also want to single out are William Chisholm as instrumental in hosting the U18 and Senior Men's Nationals at Te Awamutu, Lee Baker for H&S, Ursula as always on the officiating side, Kathi for overseeing equipment, Dean for his continued support of girls rep programmes (and his personal support to me as I come up to speed on all matters lacrosse) and Leon Green for on-boarding us to Friendly Manager player & club integrated management system.

I am proud of what we collectively achieved -and the opportunities for players this created. To see how well WLA teams have performed at Rep level, nationally and internationally, is pleasing -but better than that are the greater numbers getting involved at club and school level, loving the game of lacrosse in the Waikato.

Learnings

Not all ran smoothly and we had issues arise in particular in the Boys programme and with the semis/finals draws in the High School League. I acknowledge there were issues and in the latter instance we were forced to make a "least worst" decision on the basis of equity as we judged it. Learnings and improvements that have resulted from that are:

1. Require clear separation of roles (League Co-ordinator/Director vs Head Coach vs Coach vs Manager); all roles required need to be filled for league or comp to go ahead. Players and parents need to understand (and WLA be brave enough) cancelling of leagues or events if insufficient volunteers available to fill all roles.
2. For High School League, appoint separate Girls and Boys League Co-ordinators; to many differences and tension points to run two leagues together. *NB: see 4 below.*
3. WLA to approve draws (alongside budgets) along with any changes; this is not to be a delegation "at sole discretion" to League Co-ordinator/Director.

4. Explore at AGM with Members their appetite for a paid contractor to co-ordinate all leagues as well as provide basic admin support to all aspects of WLA. This will come at a cost and thus would require either an affiliation fee to WLA or increased League/Competition costs in order for WLA to be financially sustainable. Your present WEC is recommending that the incoming WEC consider this initiative -and Members are invited to give their input at AGM or directly to the new WEC by email

NZL

Our relationship with NZL continues to have tensions; we were unable to find resolutions to these including affiliation fees (amount and who pays) as NZL as an organisation were in my personal opinion too internally focussed on gaining their feet as a new NSO (national sports organisation) following the merger of women and man's sides of the game; I continue to believe that whatever answers take us forward will be found by holding hands and moving forward together -NZL appear determined on a "black box" approach and ask all RSO's to patiently wait whilst they find the answers in isolation of their members.

I hasten to add that on a personal level, all interactions I have had with NZL Board Members have been polite and constructive -it is clear everyone involved has the interests of lacrosse at heart- so hope remains.

Friendly Manager

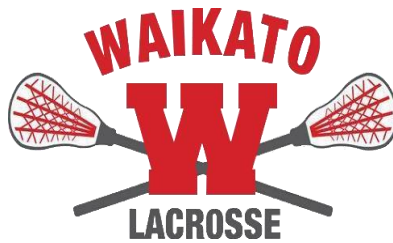
I am delighted that we managed to "go live" with the new Friendly Manager integrated player, league and competition CRM -that backends to Xero and allows for club and equipment management, all in one integrated system. This should greatly ease workload for all involved -and see the end of double or triple entering the same data in to google sheets.

Ops volunteers

I finish my report with a caution: we need more volunteers to run the game. The introduction of Friendly Manager and perhaps a paid Admin position will help -but the reality is that volunteers are required Ops roles that MUST be filled for all the leagues to run. WLA has relied on a small number of volunteers burning out doing everything - and parents of players thinking that coaching or managing their own child's team is enough will find their kids not having a High School League to play in or Rep team to trial for.

We have worked hard to put in place systems and processes that make for a more sustainable WLA. But we still need volunteers at all levels and I urge for people to step up to the roles required. *With my thanks*





AGM ELECTION OF COMMITTEE 2022

Waikato Lacrosse Association (WLA) – Annual General Meeting
Thursday 29 September 2022, 6.30 pm start

*** NOMINATIONS ARE REMAIN OPEN UNTIL THE VOTING COMMENCES:**

<i>Position</i>	<i>Nominee</i>	<i>Nominated by</i>	<i>Seconded by</i>
President	<u>LEON GREEN</u>	KATHI DUNCAN	WILLIAM CHISHOLM
Chairperson	<u>CLIFFORD BROWN</u>	WILLIAM CHISHOLM	MICHAEL SMITH
Secretary			
Treasurer	<u>JOELEAN MAYALL</u>	MARGARET QUINTAL	SIOBAN QUINTAL
Other Members (max. 8)			
Boardmember 1	<u>JOSHUA MULLER</u>	KATHI DUNCAN	MAREE CLARKIN
Boardmember 2	<u>MOSHE MALAL</u>	MICHAEL SMITH	MAREE CLARKIN

Report to 2022 AGM from the President

Michael Smith "Gandalf" 29 September 2022

Hi All,

Well, this is it, my final report as your President of the Waikato Lacrosse Association and I would like to reflect upon the year that has been.

The year started off well with the AGM being called, the outgoing executive committee stepped down at the end of their team as per-normal, and after years of service they decided to not stand for re-election and I would like to thank them for their time. The election process started as normal, and then "normal lifted the building".

There were no nominations to fill the now vacant positions.

The WLA now faced a constitutional crisis, with no executive committee the WLA could not exist and we faced extinction. Calls to New Zealand lacrosse "NZL" confirmed, without an executive committee the WLA would no longer be part of NZL and under our constitution, all assets would be sold and profits given to charity. A situation no organization wants to find itself in.

A special general meeting "SGM" was then called, and this is where I and my fellow executive committee members came into the picture, and after our first meeting it was very clear that with the collective skills and passions that sat around that table we were here to do more than "just keep the lights on". The job of running the WLA or for that matter any business or organization can be quite complex and when you try to hit the ground running and the ground is moving faster than your legs, you will sometimes stumble and fall and skin your knees, and over this year we had to put on a few sticking plasters.

Our first big challenge was the covid-19 virus and the lockdown that followed.

Navigating the ever-changing regulations and how they applied to life was challenging enough, but with trying to balance that with our sport and personal freedoms was a bigger challenge, and I like to thank you all for helping our lacrosse community through that difficult time.

The core business of the WLA is "sticks in hands and boots on grass", which seem a simple task, but to achieve this you need three things: knowledge, finance, and people power. Over the year we have been working hard on all three. We found there was a wealth of knowledge, but that knowledge was sometimes hard to find. When it came to financing, the executive went through the double the normal process of an audit, having to do two years' worth.

And finely people power, our tireless volunteers. The WLA could not run without you, you are the backbone of this organization. We could always do with more volunteers, as most of you wear multiple hats. To this end with the introduction of “friendly manager” and “Xero accounting” we expect this will free up a lot of time for our hard-working volunteers.

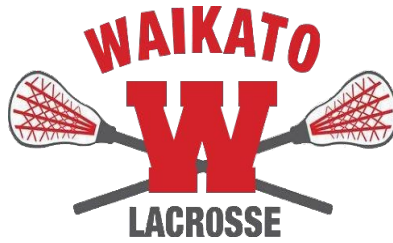
How let us talk about our core business, wow what a great year of lacrosse. Not only have we managed to get “sticks in hands and boots on grass”, our boys and girls, young men and women have excelled not only on the local, national but also the international stage of lacrosse, and as I have said before I look forward to watching the next generation of New Zealand representative’s on the world stage.

I believe the future is looking bright for lacrosse in the Waikato, but we do face challenges, and some of these are beyond your control. With the economic Fallout of covert and war in Ukraine that new lacrosse ball will cost more, and so will the drive to the game, which will have an impact on the bank of Mum and Dad. The answers to that could be as simple as the old-fashioned fundraising sausage sizzle and carpooling or as complex as corporate sponsorship and ubers.

Recruiting “people power” will be yet another challenge we will have to face, innovation will be the key. It could be as forward thinking as Club run initiative as with Te Awamutu Marist and Suburbs clubs, and their 3v3 competition and open days. Or as simple as going to a park and throwing a ball around and just saying to bystanders “do you want to have a go”. It’s a tried and true technique for recruiting players, and players bring helpers.

I would like to close by saying a massive thank you to my fellow committee members, you have gone above and beyond that initial call to duty, and I have valued your wisdom and friendship over this last year. We have achieved so much more than “just keeping the light on “and I am proud of what we have accomplished.

Michael Smith “Gandalf”
President WLA “retired”



PROXY FORM 2022

Waikato Lacrosse Association – **ANNUAL MEETING**
Meeting Thursday 29 September 2022, 6.30 pm start
Venue: Tamahere Community Centre, Devine Road, Tamahere

Proxy Form for Annual Meeting in accordance with rule 8.3.3 of the Constitution of the Waikato Lacrosse Association (WLA), the below proxy form can be used by eligible members to cast vote/s at the WLA Annual General Meeting to be held in person on Thursday, 29 September 2022 at 6.30 pm.

Proxy forms must be submitted to chairperson@waikatolacrosse.co.nz not later than 4:00pm on Wednesday 28 September 2022 OR brought in original to the Annual Meeting in person not later than 6:15pm to the Venue on Thursday 29 September in order to be recorder prior to the Annual Meeting commencement.

I _____

(please print member's representative name clearly)

Representing the WLA affiliated member SCHOOL / CLUB :

(please print the name of member school or club clearly)

Hereby appoint : _____

(name of person to carry proxy -please print clearly)

to carry my proxy vote for me at the Annual Meeting of the WLA to be held on Thursday 29 September 2022, and at any adjournment thereof.

As witness by my hand this _____ day of September 2022

(signed by member's representative)

WLA's Constitution is available on www.waikatolacrosse.co.nz

All correspondence to: chairperson@waikatolacrosse.co.nz