



WLA Board Committee

Monthly Meeting Minutes

Date:	Thursday, 22 February 2024
Start Time:	7:41 PM (NZDT), Close 10:08 PM
Location:	Zoom meeting

Attendees:	Will Ormsby (Chairman) Tash Featherstone (WLA Operations Executive) Maree Hill (Treasurer) Leon Green (President) Penny Cox Jules Rettkowicz (Secretary)
Apologies:	Carolyn Nicholson Michael Smith Will Chisholm

Action Point / Item / Topic		
Committee Administration:		Responsibility
1	Confirmation of attendance and apologies	All Committee
2	Confirmation of previous minutes - moved WO and second MH Any new conflicts of interest - nil	All Committee
3	Operating Executive & League Coordinator update: <ul style="list-style-type: none"> Tournaments committee meeting 19/2: draw is still coming as the first one that came out was a shambles. WLG are short on a number of items and need us and AKL to help them out. We will need to take between our 2 teams heading down there: 1 goal, a table and chairs and scoreboard from NZL locker, ideally some nets for behind the mens' goals, but we might be able to get AKL to bring that. News from AKL: they only have 19 youth players in the whole of Auckland so are officially rebuilding, it has actually been pulled from many schools. NZL hoping that sixes will be the answer... I had it out with Shawn about their terrible decision making, he all but admitted that it was for show for the NZOC. Couldn't tell me how much money they thought they were getting, apparently that's someone else's role, and they didn't have a figure....how convenient. Senior Nationals rep teams: Maree and Mike all good with women, leaving it to them until they need something. Will had first scrimmage and meeting with the men and we finally look like we will have a team. After next Sunday I will confirm with him how many rooms we need to book for the men and then we need to invoice that team. U18 rep teams: Eric and his assistant coaches/managers supposed to be chasing up the boys who haven't paid. Team has been named. I will name my team hopefully first week of March. I may have a leeeeeetle passport issue, but I am working on the backup plan, and I have also secured a 	Tash Featherstone

	<p>plan C if my plan B doesn't work, Jack Riggins will take the girls over, and if not him then Jack would go to senior nationals as he planned and Will might take them. But that's not going to happen, it will all work out.</p> <ul style="list-style-type: none"> • TAS proposal I have sent through a proposal for TAS for us to join them, can you let me know if you are happy for me to send or if it needs adjusting? I have also preemptively asked to book in the next 3 tournaments with TAS and also at other places (hautapu and gower park), awaiting quotes from all before I do. I will also ask at STP if we could do the u18 tournament there as that was lovely and easy for me to organise. • High school league prep: I have started the documents and processes for high school league. Sent a form to Waipa DC to book Tamahere, WDC now have a different online form I have to fill in, urgh!. Dates will be 11th May- 31st Aug (13 Saturdays - excluding kings birthday and 3 Saturdays of holidays) • Sport Waikato and Active Xchange - I had a meeting today with Ricki from Active Xchange. This is a FREE data analysing tool that we can use to map out specific areas of future population growth within our area, allowing us to target or focus on certain places that would be most beneficial. It means a bit of work to start with on my part in loading all of our members demographics in their system. This doesn't hold on to names or personal data for any privacy issues etc, but it allows us to see clearly where our members are, which clubs they play for and so how far they travel to play the sport they love. In turn this can help us to petition sport Waikato for more fields. It can be very focused or very broad, depending on the search criteria you put in. It uses census data and the system that does credit rating to map out the details of regions, suburbs, right down to a neighborhood of 50 people or so, what ethnicity they are, how many of them are male or female, their ages, the average wage etc. It might be useful, although to be fair I think our issue is more getting volunteers and people to help us grow the game, we aren't short on ideas of how we want to do it! But it could help us to see areas to target. • Moved JR second LG 	
4	<p>Treasurer report and items for approval/discussion: See email</p> <p>WLA Treasurer's Report February 2024 - Draft</p> <p>Attached Xero Account transactions and Bank Balances for January 2023</p> <p>Accounts to be passed for payment</p> <ol style="list-style-type: none"> 1. Storage King \$420.00 (automatic payment) 2. Xero \$81.65 (automatic payment) 3. Tash Singh \$1000 fortnightly (automatic payment) 4. A Kuys - \$1000 Quick Stix Programme 5. G Clarkin-Rush \$75.00 Snr Womens Summer League Umpiring 6. H Gordon – \$32.19 U15 2023 Whero Refund 7. G Southcombe - \$332.77 U15 2023 Pango team refund 8. Storage King \$130 shortfall from increase 01/01/2024 AP 	Maree Hill

	<p>not changed</p> <p>Payments made during the month and to be ratified \$32613.20 Orbit Calder & Lawson Travel. Balance of 40 Airfares for Australian U18 2024 National Tournament. Auckland to Melbourne return</p> <p>Current Fees due Spreadsheet of Outstanding Invoices attached. Statements to be emailed out to all Clubs and Schools</p> <p>U15 Representative Team Refunds 1 Refund Forms for Pango (Southcombe) 1 Refund Form Whero (Gordon)</p> <p>Senior Womens League Umpire Reimbursements 1 Reimbursement Form (Clarkin-Rush)</p> <p>Storage King One of shortfall of \$130 to be paid from increase from 01 January 2024. I thought this was set up as a direct debit but it was on Automatic payment, which hasn't been paid. Next payment due 11 March 2024. NZL to be followed up as they have changed the payment to WLA for their share.</p> <p>U18 Australian Tournament Accommodation balance to be paid by 14 March 2024 (AUD14231.52) No Van Hire or Travel Insurance as yet? Budget to be completed once all bookings done and costs confirmed. Player invoiced so far for \$250 deposit and \$1500 Progress Payment, another \$1000 Invoice to be issued.</p> <p>Wise Card No further on this.</p> <p>NZ Lacrosse Have paid \$760 for Quick Stick Coaching Costs. A Kus has invoiced WLA for \$1000 for all lessons run. NZL to be invoiced \$240 for the additional sessions.</p> <p>I move that treasurer's report be accepted and accounts passed for payment – Maree Hill</p> <p>Seconded: LG</p>	
5	<p>Received Correspondence:</p> <ul style="list-style-type: none"> • February Ops update - Ops Manager NZL • Regional Sport Organisation Forum #1 2024 • Sport Development Sector Update - 19 February <p>Approved outwards correspondence to TA. Moved JR seconded LG</p>	All Committee
6	<p>Waikato Sports Awards target smaller sports Te Manua Funding</p>	Will O

Actions from Previous Meeting		
7	<p>New board members to organise transfer of emails & access to WLA Google email and drives</p> <ul style="list-style-type: none"> • Leon to organise accounts, emails - in progress • Moshe to organise google drive - in progress 	All Committee
8	<p>Scanning/upload of financial paperwork - in progress</p> <ul style="list-style-type: none"> • on a drive/cloud to eliminate possibility of being lost/destroyed - in progress 	Joelene Maree Julie R
Items for Discussion		
9	<p>Funding for Youth Development Program</p> <ul style="list-style-type: none"> • 6 week youth program • Te Awamutu Sports has been able to assist with their reach in the local community to be able to promote and recruit for this program with x14 participants. Included in this program is coach development where x2 assistant coaches are learning how to format and facilitate a fun and effective lacrosse experience for youth lacrosse participants. • Administered by TA Sports • Total cost of program \$790 • TA sport funding \$360 • Requesting remainder \$430 to be funded by WLA <p>Jules R to email Will C to request a presentation at the next meeting to discuss</p>	Will C
10	<p>Monthly review of constitution/policies/bylaws:</p> <ul style="list-style-type: none"> • Review of privacy policy • Penny to forward changes to Jules, then it will be forwarded to remaining board 	Penny C
11	<p>Setting up an operational committee:</p> <ul style="list-style-type: none"> • Roles required along with a JD: • Equipment manager • League co-ordinator - high school and club • Health and Safety co-ordinator • Social media co-ordinator 	Tash F
12	<p>Friends of WLA to be formulated after:</p> <ul style="list-style-type: none"> • Tasks, format, communication, sign-up • Use friendly manager to sign up friends of WLA 	All committee
	<p>Three positions on NZL Board up for nominations in May</p> <ul style="list-style-type: none"> • Possible nominees from Waikato • Nominations required 30 days prior, puts it at 31 March • Will O to confirm our nominees from WLA 	
Actions to be Taken		
Any other business		

	Next Meeting:	
	<ul style="list-style-type: none">Proposed Thursday, 21 March @ 6:30 PM (NZDT) at Te Awamutu Sports Club	