



WLA Board Committee

Monthly Meeting MINUTES

Date:	Thursday 19 September 2024
Start and close time;	Open 7:02am Closed 11:55pm
	Online via google link

Attendees:	Will Ormsby (Chairman) Tash Featherstone (WLA Operations Executive) Maree Hill (Treasurer) Leon Green (President) left 11:13pm Penny Cox Jules Rettkowicz (Secretary) Will Chisholm Carolyn Nicholson
Apologies:	Michael Smith

Action Point / Item / Topic		
Committee Administration:		Responsibility
1	Confirmation of attendance and apologies	Secretary
2	Confirmation of previous minutes Moved by: PC Seconded by: LG	All Committee
3	Overdue Fees WLA Meeting 19 09 2024 Invoice to be approved <u>WLA Treasurer's Report September 2024</u> Attached Xero Account transactions and bank balances for August 2024 Accounts to be passed for payment Xero \$81.65 (automatic payment) Tash Singh \$1000 fortnightly (automatic payment) Storage King \$200 (automatic payment) All other payments to be approved as per the additional Spreadsheet due to the number of payments required Move to pass payments: PC Seconded: WO <u>Current Fees due</u> Spreadsheet of Outstanding Invoices attached. Statements emailed to everyone at the start of September 2024. U15 and u18 Payments to be followed up. 2023/2024 Financials <u>Accounts with Accountant.</u>	Maree Hill

	<p>I have asked if we can pass the below at our AGM next effective for our 2023/2024 accounts, so we don't have to pay the Review/Auditing costs. Only Preparation Costs. They were fine with this.</p> <p>"The annual accounts of the Association must be prepared by a chartered accountant appointed by the board. The Board may have the annual accounts reviewed by a suitably qualified person when or if they feel that this is warranted".</p> <p><u>High School League 2024</u> Officials Reimbursements to be sorted and paid. Only 4 Forms from the Girls side received so far.</p> <p><u>NZSS Tournament:</u> Officials Reimbursements to be sorted and paid. 3 emails required from the Girls side so Form can be sent. Information required from the Boys side so the Form can be emailed to them as well. \$60.00 (Cash) to be deposited for the sale of a Tournament Hoodie. MH to do this.</p> <p><u>U15 Australia Tournament</u> M Hill to sort the transfer of funds to the Manager. All Airfares, Tournament Fee, Accommodation, Vans and Insurance either paid or to be approved in the attached list.</p> <p><u>U15/U14 NZ National Tournament</u> Have invoices for 4 vans but I believe there were 5. Have the Invoice for the Accommodation, but not the Tournament Fees. Will do reconciliation of costs once all invoices and reimbursements are in. Coaches Reimbursements to be discussed as well, as I understand Will run the trainings and Bridget was only back for 1. Lauren? Form yet to be sent to them.</p> <p>I move that treasurer's report be accepted and accounts passed for payment</p> <p>Moved by: MH Second: PC</p>	
4	<p>Operations Report High School league debrief:</p> <p>Girls - really good, only 1 complaint, happy with how it went. Ursula was great at teaching the officials throughout the season. Couple of Shadows from Cambridge progressed to on field, promising stuff. Boys - lots of complaints about officiating.</p> <p>NZSS debrief: seemed to go well. Thanks so much to Maree for managing it all every day beautifully, and to Will C for his awesome publicity stuff all over social media and the hours of set up and listening to me worry about it all!</p> <p>Bit of a miscommunication with NZL publicity, this has now been clarified.</p> <p>TA Sports was an awesome venue - lots of TA sports parents/players as helpers over the weekend.</p> <p>Boys were great, a few complaints around officiating.</p> <p>U15s: There was no medals for 3rd place - will review for next year, girls were disappointed.</p> <p>U18s Tourney Organising: Being done through Kerri Morgan and other Matamata parents. Seems to all be running to plan, I have the trailer to take over there with goals etc. Medals only for top 2 teams due to their only being 4. Boys doing a shield only, no medals (coaches agreed). Still no officials for the boys games, Eric has messaged and I have messaged a</p>	Tash Featherstone

	<p>couple of guys and spoken to AKL coaches who say they will make it work.</p> <p>Equipment: We need to get those new goals ordered and sorted, and move on older gear out to the community. Also need to add girls uniforms to our future funding applications (please and thank you Penny). Also wonder about getting some "WLA" marketing stuff E.G: Gazebo and flag. Vista Print make car door magnets that you can put on and off.</p> <p>Changing HS to term 1: Results from this question have been mainly in agreement, although suggestions have been made around the other sports it will clash with in particular rowing and Volleyball, and ideas brought forth of having a sixes league in term 1 instead and keeping term 2 and 3 as is.</p> <p><i>We will set up a survey for players and parents to complete in time for the AGM.</i></p> <p>AGM next week: invites sent out with nomination forms and proxy vote slip. People slowly responding with attendees. Anyone wanting to be re-elected needs to fill in their nomination forms asap.</p>	
5	<p>Received Correspondence:</p> <ul style="list-style-type: none"> Complaints and requests for information - Erik Messick Sport Waikato Voice of Coaches 	All Committee
Actions from Previous Meeting		
6	<p>New board members to organise transfer of emails & access to WLA Google email and drives</p> <ul style="list-style-type: none"> Leon to organise accounts, emails - in progress Moshe to organise google drive - in progress 	All Committee
Items for Discussion		
7	<p>AGM</p> <ul style="list-style-type: none"> items for agenda <p><i>Amendment to the constitution</i> <i>"The annual accounts of the Association must be prepared by a chartered accountant appointed by the board. The Board may have the annual accounts reviewed by a suitably qualified person when or if they feel that this is warranted".</i></p> <p><i>Penny to provide wording for change to constitution of friendly manager and video recording</i></p> <p><i>Elections of board members</i></p> <p><i>NZL to provide a letterhead with a request for backdated fees</i></p> <p><i>Life members nominations</i></p> <p><i>Sharni Bury</i></p> <p><i>Paula Harvey</i></p> <ul style="list-style-type: none"> new constitution, privacy document and complaints and procedure documents discuss changes <p><i>Leon G to update documents to website</i></p>	

8	<p>Grants for new equipment</p> <ul style="list-style-type: none"> • Order to be done for equipment and WLA are to pay the GST • Quote for boys helmets • Apply to grants to cover quick sticks, Tash's wages, goals, boys helmets, marketing gear (marquees, magnets), • Alphasport, Dean, has requested to become a preferred provider. Agreed to have him as a preferred provider, but still require minimum of three quotes to ensure competitiveness 	Penny C
9	<p>Behaviour at games</p> <ul style="list-style-type: none"> • Responsibility for officials to manage sidelines • Briefing at the start of the game • Look at an officiating manual 	Penny C
10	<p>Setting fees</p> <ul style="list-style-type: none"> • Proposed fees to be zero dollars, association fees to be confirmed 	Penny C
11	<p>Quick Sticks 3v3 lacrosse</p> <p>Quote</p> <p>A variation of the quicksticks program is using these items to run a small sided indoor lacrosse gym program. Suitable facilities like a school gymnasium, a netball court, are all easily accessible venues for schools and sports clubs to use these items to run junior/youth lacrosse leagues similar to Mini Ball.</p> <p>I propose we market, recruit, and apply for funding to work with schools/clubs to implement this as a mini lax league in Term 3 as an introduction program to Term 4 School League, this would be a variation of the Quick Sticks Program that we can include as part of this package to clubs and schools.</p> <p>Perhaps we look at a Waitlist and build interest in marketing this program, we take the waitlist offer a trial session to invite Club organizers or sports directors to attend and see if lacrosse is something they would like to offer at their clubs, from there we work with interested parties including them in our funding application for this equipment. I know this is a program Lauren at Putaruru School would like to have implemented ASAP. I am also in negotiations with St Peters School, Cambridge about introducing this program next year.</p> <p>If you are unsure about this, this program has just been released as part of the National Lacrosse League (Professional Indoor or Box Lacrosse in North America) as part of the expansion program, offering lacrosse curriculum programs in schools to regions they want to expand the sport into. We ran a similar version of this program for Te Awamutu Intermediate many years ago that contributed to TAl's growth in lacrosse, this program has just been restarted with current lacrosse players now teachers at the school.</p> <p>National Lacrosse League Reveals First Set of NLL UnBOXed™ Participating Schools For 2024-25 Academic Year - NLL</p> <p>Improve your lacrosse training with SPEED Lacrosse</p> <p>It also is a great opportunity for business house lacrosse, as previously run at Te Awamutu Marist and Suburbs Community Sports Club.AGM - what are</p>	Will C

	<p>we telling them....</p> <p>we need to make sure the new constitution, privacy document and complaints and procedure documents are all updated and available for them to view on the website.</p> <p>Setting fees</p> <p>Behaviour at games</p> <p>Grants for new equipment</p>	
12	<p>Monthly review of constitution/policies/bylaws:</p> <ul style="list-style-type: none"> Updated H & S and Complaints <i>To be reviewed by board</i> 	Penny C
13	<p>Friends of WLA to be formulated:</p> <ul style="list-style-type: none"> Alaistar to help with operations Kerry and her crew are Matamata will be assisting 	All committee
14	<p>Morrinsville Club lacrosse</p> <p><i>Carolyn is discussing a social league</i></p>	
Actions to be Taken		
15	<p>Lacrosse app:</p> <ul style="list-style-type: none"> With Penny and the Pareora School team <i>Students unable to do it, above their paygrade</i> 	Penny and Will
16	<ul style="list-style-type: none"> Penny and Jules to finalise changes to privacy policy, then send to remaining board for approval. Penny to check about sharing info to NZL. 	Penny C, Jules R
17	<ul style="list-style-type: none"> Request report and review from Eric and Tash and do a 360 review <i>Received</i> 	Jules R
18	<ul style="list-style-type: none"> Confirming Senior nats for 2025 and book accommodation/flights. Players will need to stay and travel together <i>Accommodation booked</i> <i>Flights will have to be booked by individuals</i> 	Tash
Any other business		
19	<p>Set 2024 AGM: Wednesday 25 September 2024 7:00pm Te Awamutu Sports and Rugby Club</p>	
20	<p>Next Meeting:</p> <ul style="list-style-type: none"> Proposed after the AGM, Thursday 17 October 2024 @ 7:30 PM (NZDT) Zoom or in person 	