



WLA Board Committee

Monthly Meeting Minutes

Date:	Monday 21 October 2024
Start and close time;	7:30pm opened
	Online via google link

Attendees:	Will Ormsby (Chairman) Tash Featherstone (WLA Operations Executive) joined at 8:17pm, left at 10:08pm Maree Hill (Treasurer) Leon Green (President) left 10:30pm Penny Cox Jules Rettkowicz (Secretary) Glen Stitchbury Deb Scott Carolyn Nicholson Will Chisholm joined at 7:43pm left at 10:08pm
Apologies:	

Action Point / Item / Topic		
Committee Administration:		Responsibility
1	Confirmation of attendance and apologies	Secretary
2	Confirmation of previous minutes Moved by: WO Seconded by: MH	All Committee
3	Overdue Fees WLA Meeting 21 10 2024 Invoice to be approved <u>WLA Treasurer's Report October 2024</u> Attached Xero Account transactions and bank balances for September 2024 <u>Accounts to be passed for payment</u> 1. Xero \$81.65 (automatic payment) 2. Tash Singh \$1000 fortnightly (automatic payment) 3. Storage King \$200 (automatic payment) 4. All other payments to be approved as per the additional Spreadsheet due to the number of payments required	Maree Hill

5. List of payments made 09 October to be ratified

Move to pass payments:

Seconded: LG, CN

Current Fees due

Spreadsheet of Outstanding Invoices attached.

2023/2024 Financials

Minutes required from AGM passing the new wording in our Constitution with regards to the Annual Accounts being completed.

High School League 2024

Officials Reimbursements are being sorted on WLA receiving Reimbursement Forms.

NZSS Tournament:

Officials Reimbursements are being sorted on WLA receiving Reimbursement Forms. Need Official games list for the Boys Officials.

U15 Australia Tournament

Funds received back from Manager after expenses, food etc for this Tournament. Waiting on Refund of Expenses due to flight delay coming back to NZ.

U15/U14 NZ National Tournament

Have invoices for 4 vans but I believe there were 5. Also have only received 3 Fuel reimbursements, to follow up with T Featherstone around this. Reconciliations to be started on this.

U18 Boys Tournament Fees

3 Boys pulled out of the Tournament:

J Bellham - ?

Deb Scott to follow up

B Scott – Injury

E Ormsby – Sick

Did the complete the training so only the Tournament Fee to be credited?

Is Eric donating his Coaching Fee back to the team?

Once these are answered then I can tidy up the invoices and chase payment.

Transfers between WLA Bank Accounts

\$10,000 Grant received from Equipment to be transferred to

	<p>Equipment Account 02 or Grants 04 Account?</p> <p>Agreed to go into 'Grants'</p> <p>\$733.50 from 00 Account for Donut Fundraising U15 Australian Tournament to be transferred to Working Account 01, for reconciliation purposes.</p> <p>I move that treasurer's report be accepted and accounts passed for payment</p> <p>Moved by: MH Second: LG</p>	
4	<p>Operations Report Intermediate league:</p> <ul style="list-style-type: none"> • Up and running • Bertie to cover some of the weekends as an "adult referee" to oversee the high school boys refereeing. • Bertie also did a refresher course for the new and existing intermediate referees before the games on Saturday which Paula was very happy with. • John Warrington hopefully fills in the days Bertie can't do it. • Sharnay Bury also on hand to score • Suggestion to coach parents on scoring. I did suggest that as long as they know the rules and they are the "Person in charge" that day, then what they say goes. The person shouldn't necessarily have to be an on field referee. • <i>Tash to look into signage 'this is a game' etc</i> • <i>Email reminder to team coaches and managers regarding parents on opposite side of bench, manage parent behaviour and possibly penalties</i> • <i>Referees and shadow referees to have official uniform</i> <p>NZL:</p> <ul style="list-style-type: none"> • Have asked me for a report on the u18s and the NZSS, I have ignored this so far as we ran the NZSS as an independant tournament, and the u18s for that matter really. • Has the board responded to Debra's last email about the fees and the outcome of the meeting you had with NZL? • Very quiet on the "committees" front, no more on the officials one unfortunately, I will try and have a catch up with Aksel perhaps this week or next and see how things are going up there. <p>U18s Aus tourney prep:</p> <p>This is now waiting on a response from NZL who wish to make it NZ teams instead of regional teams, because the boys are going as NZ. However it won't be true to past NZL selection rules as both regions have already selected coaching and management staff and Waikato have already pre selected players based on their performance at NZ nationals this year. So there will be more info forthcoming</p>	<p>Tash Featherstone</p>

	<p>from them this week apparently. Also the tournament may be moving to Brisbane instead of Adelaide, waiting on response from LA after their board meeting last week.</p> <p>Club league:</p> <p>After an awful lot of information gathering, I have got the leagues set up on FM and draws are done.</p> <p>Women - 7 A division teams, 4 B division teams, 4 C division teams (including putaruru College year 7s and 8s who did not register for intermediate league so I have popped them in there.)</p> <p>Men - usual 4 teams</p> <p>Discussion with Maree today about the fee structure, we have set the girls fees as \$250 for A and B div and \$230 for C div. I have informed the clubs they will then be billed the NZL fee of \$25pp for their senior players (over 18) only separately, as the HS players have already paid.</p> <p>For the boys the fees are set at \$450 per team which includes the NZL fee. The boys tend to just work out who is reffing between them and don't do reimbursements, would rather have their team fees low, so they only need to pay some admin/operations costs like storage, and the rest is their NZL fees built in. All the teams seem to have a pretty good split of Senior and junior players so we discussed that it seems easier to bill them as one and then there is no hassle of chasing as boys tend to be worse at this.</p> <p>Term 1 sixes:</p> <p>I sent out a registration of interest form which went out to all current schools and a couple of new/old ones. So far 1 boys and 2 girls schools have registered interest which is exciting! I have asked for them to get back to me by the end of the month so I can start putting together what the league will look like and cost before they break up in December.</p> <p>Need to confirm that the mens and womens senior teams are happy to run them as fundraisers for their senior nationals campaigns alongside the club sixes that they want to organise and play in like last year. Couple of interested girls from Kaipaki and Suburbs.</p>	
5	<p>Received Correspondence:</p> <ul style="list-style-type: none"> • Sport Waikato Development Sector Update • NZL U18 Proposals <p>Happy to proceed under NZL Development team under the proviso that:</p> <ul style="list-style-type: none"> - We have autonomy over budgeting - Available to issue refunds if go under budget - Ability to select our team, manager - Use own travel insurance - Have our own autonomy 	All Committee

	<i>Tash and Deb to discuss with AKL and come back to board prior to formulating responding to NZL</i>	
Actions from Previous Meeting		
6	<p>New board members to organise transfer of emails & access to WLA Google email and drives</p> <ul style="list-style-type: none"> • Leon to organise accounts, emails - in progress • Moshe to organise google drive - in progress 	All Committee
Items for Discussion		
7	<p>Monthly review of constitution/policies/bylaws:</p> <ul style="list-style-type: none"> • Updated H & S and Complaints <p><i>To be completed by Penny & Jules</i></p>	Penny C
8	<p>Friends of WLA to be formulated:</p> <ul style="list-style-type: none"> • Alaistar to help with operations • Kerry and her crew are Matamata will be assisting 	All committee
9	<p>LC and MH register on the New Zealand Community Trust website Complete Audit Form Signed job contract, based on a contractor role Resolution: To apply for funding to the amount of \$32 000</p> <p>It was resolved and approved on 21st September 2024 by the Committee of WAIKATO LACROSSE INCORPORATED. "That Penny Cox, a Board Member, on behalf of WAIKATO LACROSSE INCORPORATED, makes an application to NZCT New Zealand Community Trust for the Waikato Lacrosse Operations Manager wages to the total value of \$32000 Moved by: PC Seconded by: DS Resolution passed; For: unanimous Against: nil</p>	
10	<p>NZL fees discussion:</p> <ul style="list-style-type: none"> - Request from NZL breakdown of fees to go to members 	
Actions to be Taken		
11	<ul style="list-style-type: none"> • Penny and Jules to finalise changes to privacy policy, then send to the remaining board for approval. Penny to check about sharing info to NZL. 	Penny C, Jules R
Any other business		
12	Next Meeting:	

	<ul style="list-style-type: none">Proposed Thursday 21 November 2024 @ 7:30 PM (NZDT) Zoom or in person	
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